Curatorial Internship  
Part-time, Temporary, Unpaid  
Summer 2020

APPLICATION DEADLINE: June 22, 2020

POSITION + PURPOSE: Black Cube is seeking an Intern to join its team and assist with 2020 programming, which includes the planning and execution around several upcoming artist fellowship projects. Interns will work closely with the Program + Community Engagement Manager and Executive Director + Chief Curator, gaining first-hand experience in the day-to-day operations of an experimental non-profit visual arts organization, as well as an understanding of the tasks associated with presenting artwork in nontraditional venues. Interns will have the chance to gain curatorial research experience and work with both existing and developing site-specific programs.

ESSENTIAL DUTIES + RESPONSIBILITIES: Interns will gain experience in organization, research, and the execution of site-specific art projects and artist fellowships related to Black Cube’s programming. Areas will include written didactics, use of technology driven tools, art installation or program assistance, artwork maintenance, archiving, event prep, social media support, and administrative tasks.

DATES + TIME REQUIREMENT: July 15 – September 4, 2020; between the hours of 9am-5pm, Monday-Friday (approximately 10 hours per week)

EDUCATION / FORMAL TRAINING:

- Currently enrolled in an undergraduate or graduate program.
- Knowledge of Microsoft Office applications, Adobe Photoshop, Dropbox, and Google Drive.
- Able to work with artists.
- Able to work on multiple tasks.
- Ability to work independently, with regular check-ins with the Black Cube team.
- Ability to work virtually.
- Ability to write clearly and effectively.
- Ability to conduct effective research both on and offline.
- Ability to communicate effectively via email as well as maintain accurate records on projects.
- Ability to coordinate volunteers.

OTHER REQUIREMENTS:

- Intern must provide his/her own transportation and provide proof of insurance.
- Intern must be able to work remotely and maintain regular check-ins with Black Cube via video calls.
- Black Cube is a drug free workplace and all employees and interns will be required to take and pass a drug test.

ABOUT BLACK CUBE: Black Cube is a nonprofit experimental art museum that operates nomadically. At Black Cube, we see ourselves as an unconventional museum pursuing the most effective ways to engage audiences with contemporary art while supporting today’s artists. Learn more about Black Cube’s programs at https://blackcube.art/programs

Our Story: The traditional idea of a museum, on its head . . .
By operating outside of traditional museum confines, Black Cube endeavors to reach diverse audiences across the globe while supporting artists’ sustainability. Our key program is a year-long fellowship for contemporary artists, in which we work closely with artists to realize a site-specific artwork—anywhere in the world. Black Cube is always evolving as it explores experimental approaches to presenting and engaging the art of today. By constantly changing our location, our projects aspire to reach new communities not regularly exposed to contemporary art. Geographically speaking, we are based in Denver, Colorado and produce projects regionally, nationally, and internationally.

Application Instructions: Applications will be accepted until the deadline listed above. To apply for this internship position, please send a cover letter and resume to hello@blackcube.art (pdf files please).